

# **SOUTH EASTERN ORIENTEERING ASSOCIATION**

**Minutes of the SEOA Committee Meeting on Thursday 11<sup>th</sup> March 2010 at  
43, Brewery Road, Woking, Surrey**

## **1. PRESENT**

Simon Greenwood	SAX	SEOA Acting Chairman
John Duffield	CHIG	SEOA Secretary/Treasurer
Philip Gristwood	MV	SEOA Fixtures Secretary
Andy Robinson	SLOW	
Keith Marsden	HH	SEOA Training Officer
Neil Crickmore	SO	SEOA Competitions Officer
Mike Edwards	HH	
Helen Errington	HH	RDO
Christine Robinson	SLOW	RDO
Janet Biggs	HAVOC	
John Hardy	LOK	
Jon Darley	GO	

## **Apologies for Absence**

Susan Marsden	HH	Lyn West	British Orienteering
Andrew Evans	DFOK		

## **2. Minutes of Committee Meeting held on 10th December 2009.**

These were agreed as a true record.

## **3. Matters Arising**

The Acting Chairman reported that the Southern Championship trophies had not been withdrawn at this year's event but that the refurbishment process would continue. The cost of suitable boxes was proving to be more expensive than previously estimated.

**Action ongoing; SG**

## **4. Major Events**

### **BESprC 2011/BEMidC 2011**

A site visit by the Event Controller and the Major Events Manager is scheduled for the 13<sup>th</sup> March.

It was noted that the event officials had been invited to the Major Events Conference to be held in September 2010.

### **National Event 2012(Southern Championships) (CHIG)**

It is now likely that the event will be held on 23<sup>rd</sup> September and will be preceded by the London City race. (PMN; Date confirmed)

## **BOC 2013/14**

Confirmation of the year in which SEOA will host the BOC has not yet been received. British Orienteering would like to spread the major events geographically and as the JK is being hosted by SCOA in 2013 it may be appropriate for the BOC to be hosted by SEOA in 2014. However British Orienteering would also prefer BOC to take place in May not earlier in the year.

## **Olympics 2012**

A meeting had been held of representatives from various 'London' clubs in order to discuss ideas to link in with Olympics 2012.

Various suggestions were being explored.

Notes on the meeting are attached as Appendix E.

## **5. Officers reports**

### **5.1 Chairman**

A request had been made by British Orienteering that the Association should appoint a Regional Results Secretary who would be responsible for ensuring that results from South East Ranking events were supplied to British Orienteering.

Simon Errington was volunteered.

**Action; SG**

### **5.2 Secretary**

The Secretary had circulated a written report (see Appendix A)

He urged clubs to provide location information for use in Satnavs.

The committee agreed with his suggestion concerning the continued provision of Colour Code awards pending clarification of British Orienteering's events strategy.

### **5.3 Treasurer**

The Treasurer had circulated a written report (Appendix B).

The Treasurer reported that 12 clubs had joined or were about to join SEOA. This did not include any university clubs. It was hoped that with Josh Jenner's (Development Officer for Higher Education) help they may be resurrected.

There was a discussion regarding the purchase of more **Premium Bonds** by the Treasurer on behalf of SEOA. It was decided that this would not happen as a matter of principle.

The Treasurer invited suggestions on possible higher interest accounts.

**Action; All**

The Treasurer commented that he was unlikely to recommend any increase in SEOA fees or levies for the year 2011

## **5.4 SEOA Membership Secretary**

The Membership Secretary had circulated a written report (Appendix C). It was noted that there had been a reduction in overall membership of about 8% in the last year. No-one was able to offer a clear reason for such a fall.

## **5.5 SEOA Competitions Officer**

The Competitions Officer had circulated a discussion paper (See Appendix E)

A discussion took place and the following points were agreed;

### **South East League**

- all South East League events will consist of a defined set of courses
- the inclusion of events not conforming to this format will only be allowed with the agreement of the SEOA Committee.
- The Competition Officer's suggestion of points scoring being 75% /50% etc for those running down course(s) was adopted
- In order to encourage more competition the league will be divided into two with the relegation and promotion of two clubs each year
- A suitable trophy will be awarded to the League 2 winner (DFOK will be invited to acquire a trophy which SEOA will approve and pay for(up to £100))

### **Action; CR**

The above changes to the South East League will be applicable from next season (2010/11).

It was agreed that BAOC and RAFO should be allowed to continue to participate in the SE League, even though we would not require them to affiliate to SEOA.

### **South East relays**

- There will be no change to the rules of the South East Relays.

### **South East Galloper**

- Will be based on the results of the South East League events
- It will run over the calendar year
- Scoring will be 100-99-98- etc as now, by course
- Certificates will be awarded to the first three on each course with certificates for both male and female
- A review will take place at the end of the year to consider whether there is a case to be made for also having separate certificates for juniors

### **All South East Championships**

- Medals will only be presented to individuals based on the class they enter (ie an athlete entered as M18 will only win a medal as an M18 even if he beats the M20's)
- Medals are only presented to individuals running their appointed course

**'Guidelines for Individual and Club Competitions held within SEOA'** are to be updated accordingly.

### **Action; NC**

### **Appointment of Grade 2 Controller**

It was agreed to recommend that Andrew Evans (DFOK) be appointed a Grade 2 controller.

## **5.6 SEOA Junior Training Officer**

The following successes were noted;

Selected for the Great Britain World Class Talent Squad;  
Rebecca Harding and Jonathan Crickmore

Southern Champions 2010;  
Gemma Gostick, Ed Lines, Becky Young and Bryony Harding

Selected to represent England at the Interland International;  
Becky Young, Rachel Collins and Nick Jarvis

## **5.7 SEOA and BOF Fixtures**

The Fixtures Secretary reported that the SEOA Fixtures meeting is planned for 20<sup>th</sup> May and the BOF Fixtures meeting will be held on 27<sup>th</sup> March

A proposal from Tony Burton (MV) that a festival of Orienteering consisting of 4 events should be organised over the Queen's Jubilee weekend in June 2012 was enthusiastically supported.

MV will be asked to coordinate the events with the support of the Fixtures secretary

**Action; SG/PG**

It was agreed that all South East League and South East Championship events would be Level 2.

**Action; PG**

It was suggested that Night Championships should be added to the list of Ranked events.

The Acting Chairman will write to the British Orienteering Chief Executive accordingly

**Action; SG**

## **5.8 British Orienteering Rules Group**

The next meeting of Rules Group is due to be held on 22<sup>nd</sup> May.

## **5.9 British Orienteering Coaching Committee**

The next meeting of Coaching Committee is due to be held on 13<sup>th</sup> March.

Don McKerrow has volunteered to take over from Helen Pearce as SEOA representative on Coaching Committee.

Helen was thanked for her work.

## **5.10 British Orienteering Junior Competitions Group.**

It is planned to organise all Regional rounds of the Yvette Baker Trophy on the first week in October with effect from 2012.

## **5.11 British Orienteering Senior Competitions Group**

No meeting had taken place; no decisions have been made. There has been some e-mail discussion.

The Group does not appear to be working effectively.

## **5.12 British Orienteering Elite Competitions Group**

There was nothing to report.

## **5.13 British Orienteering International Committee**

There was nothing to report.

## **5.14 British Orienteering Development Committee**

A significant number of grants had been awarded at the last Development Committee meeting. The attention of SEOA clubs is brought to the existence of such grants available through Development Committee

**Action; All**

## **7. RDO's Reports**

It was reported that the RDO's actions have largely been in support of Participation Clubs. Richard Barrett, newly appointed Participation manager for southern England, will be picking up much of this work in the future.

Much of the RDO's work is reactive but is also aimed at encouraging all clubs to gain Clubmark. (6 clubs in South East (CHIG, HAVOC, HH, SO, SN, SLOW) are Clubmark certified)

It was commented that renewal of the certification, which HH has just achieved, is straight forward if evidence is collected in an on-going basis.

SLOW are about embark on a 'Grow' project (a mini participation project) over a 6 week period.

See also Helen Errington's report (Appendix D)

## **8. Any Other Business**

### **BSOC weekend (20-21<sup>st</sup> November)**

Helen Errington (coordinator for the weekend) explained the following arrangements;

- Saturday 20<sup>th</sup> November
  - o World Schools selection race at Whippendell Woods
  - o Training in Lees Wood (adjacent to Whippendell) and at Simon Balle school
  - o Overnight accommodation at Simon Balle school
- Sunday 21<sup>st</sup> November
  - o BSOC at Wormley Woods (CHIG will be holding a separate event in the adjacent area)
  - o Parking in Paradise Wildlife Park for both events

Helen explained that HH would require help from other clubs over the weekend

- There would be a need for additional SI equipment. Both SLOW and GO offered to provide this FOC.

- There would be a need for Planning and Organisational support for the World Schools selection race on the Saturday

- EAOA is being contacted with regard to support for the Training day.

See also report (Appendix G)

## **Training for Event officials**

Helen Errington informed the Committee that a 3 hour unit, 'Event Safety and Welfare' is currently being developed and will be available over the next 6 months. It is aimed at all event officials and it is hoped that funding will be offered.

The unit is being prepared by Katy Stubbs and Helen Errington.

See flyer (Appendix F).

### **9. Next Meetings**

10<sup>th</sup> June 2010 (Including AGM) (At Woking)

9<sup>th</sup> September 2010 (at Loughton)

9<sup>th</sup> December 2010

## APPENDIX A

### Secretary's Report

#### 1. Satnavs

I reported to the last meeting that I had circulated all clubs with a request to include satnav co-ordinates in detail sheets in the future. I have forwarded the same information to all Regional Secretaries. I have also forwarded to all SEOA Secretaries the address of a much better site for converting between OS grid references and geographical co-ordinates. There is as yet no evidence that either of these emails have been acted on.

#### 2. Colour Coded Badges

Now that the basic colours are being qualified by Long and Short, we need to decide what to do about this scheme. For the time being, I recommend that we proceed on the basis that you can qualify for a colour coded badge on all courses of that colour, whether described as Long or Short, or not qualified at all.

John Duffield  
SEOA Secretary

## **APPENDIX B**

### **Treasurer's Report**

1) Community Amateur Sports club

Arranging for SEOA to be recognised as a Community Amateur Sports club remains on my to-do list.

2) Club Membership

All clubs have paid, or promised to pay, their 2010 subs, apart from IOC and ULOC; I have had no response to my emails to IOC and the emails to ULOC have been returned to me as address not known. I intend to inform BOF that as far as SEOA are concerned, ULOC and IOC no longer exist.

3) Investments

We need to make a decision on my proposal to increase our premium bond holding to £10,000.

4) Accounts

Little has happened apart from the payment by clubs of their annual subscription. Last year's accounts are still with our auditor.

John Duffield  
SEOA Treasurer

## APPENDIX C

### Report of the Membership Secretary

<b>28/02/2010</b>	CLUB	fam loc	FAMILY	sen loc	SENIOR	jum loc	JUNIOR	L	N	T
CHIG	0	1	16	5	11	3	1	9	28	37
CROC	0	0	0	0	1	0	0	0	1	1
DFOK	0	5	10	13	26	0	0	18	36	54
GO	0	0	11	2	22	0	0	2	33	35
HAVOC	0	1	1	1	5	0	0	2	6	8
HH	0	8	23	7	39	12	10	27	72	99
LOK	0	1	11	8	32	0	1	9	44	53
MDDXO	0	0	1	0	5	0	0	0	6	6
MV	0	6	14	6	28	1	3	13	45	58
SAX	0	8	21	12	41	3	0	23	62	85
SLOW	0	9	33	10	50	3	4	22	87	109
SN	0	8	10	3	22	0	0	11	32	43
SO	0	27	38	42	79	8	7	77	124	201
STAS	0	0	0	0	0	0	0	0	0	0
BAOC	0	0	1	1	8	0	0	1	9	10
ULOC	0	0	0	0	0	0	0	0	0	0
RAFO	0	0	0	0	0	0	0	0	0	0
IMPOC	0	0	0	0	0	0	0	0	0	0
<b>total</b>	<b>0</b>	<b>74</b>	<b>190</b>	<b>110</b>	<b>369</b>	<b>30</b>	<b>26</b>	<b>214</b>	<b>585</b>	<b>799</b>

<b>28/02/2009</b>	CLUB	fam loc	FAMILY	sen loc	SENIOR	jum loc	JUNIOR	L	N	T
CHIG	0	3	14	6	12	2	2	11	28	39
CROC	0	0	0	0	1	0	0	0	1	1
DFOK	0	0	10	10	27	0	0	10	37	47
GO	0	0	18	2	19	1	1	3	38	41
HAVOC	0	1	2	1	4	0	0	2	6	8
HH	0	12	26	7	41	18	6	37	73	110
LOK	0	1	11	6	37	0	2	7	50	57
MDDXO	0	0	1	0	5	0	0	0	6	6
MV	0	6	17	7	29	0	1	13	47	60
SAX	0	10	22	16	44	3	1	29	67	96
SLOW	0	7	38	13	61	3	5	23	104	127
SN	0	9	8	4	22	0	0	13	30	43
SO	0	30	41	41	84	4	7	75	132	207
STAS	0	0	0	0	0	0	0	0	0	0
BAOC	0	0	1	2	8	0	1	2	10	12
ULOC	0	0	0	0	1	0	2	0	3	3
RAFO	0	0	0	0	2	0	0	0	2	2
IMPOC	0	0	0	0	0	2	0	2	0	2
<b>total</b>	<b>0</b>	<b>79</b>	<b>209</b>	<b>115</b>	<b>397</b>	<b>33</b>	<b>28</b>	<b>227</b>	<b>634</b>	<b>861</b>

## APPENDIX D

### BRITISH ORIENTEERING

#### REGIONAL DEVELOPMENT OFFICER

Helen Errington

*1 October 2009 – 31 March 2010*

#### CLUB DEVELOPMENT

**1. Support clubs, which are working towards Clubmark accreditation and reaccreditation.**

- **HH renewal – worked on Development plan with club.**
- **Telephone and email contact with WAOC**

**2. General development support to the clubs / regional association**

- Met with WAOC re Huntingdon project
- Met with Woodland Trust to discuss map & pc of new national forest in Herts – Heartwood
- Attended Herts Sports Partnership meetings
- Attended HHOC participation club meetings
- Attended meeting on 2012 Olympic opportunities.
- Meeting with SMOC rep at Stowe School to develop PC opportunity
- In contact with HAVOC & CHIG & LOK on various occasions

#### SUPPORT FOR SCHOOL – CLUB LINKS

**1. Support clubs to make links with local School Sports Partnerships**

- HHOC & Hertford & Ware school club link over SI equipment – HH hire theirs for string courses.
- Met with Saffron Walden Ssp & Competition Manager to advise on SSP round of 2010 Orienteering competition.

*2. Support clubs to develop programmes, which encourage young people to take part in orienteering out of school*

- **Ran 3 weeks of Grow project in 2 St Albans Secondary schools. Postponed until Spring/summer.**

#### DEVELOPING SCHOOLS ORIENTEERING

**1. Increase awareness and understanding of orienteering in education**

- Met with Waltham Forest to discuss 2010 festival

**2. Enable teachers to develop orienteering in schools**

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**3. Support the development of inter-school events and competitions**

- Ran a primary schools festival at Nicholas Breakspear Sec school, St Albans
- In conjunction with Competition Managers, ran North London Secondary schools Orienteering Competition at Moat Mount open space on the A1. Piloted Start score team relay for YST application.

#### 4. Support the work of the British Schools Orienteering Association

- Visited Trent Park to see if ok for BSOC 2010.
- Worked with LOK & HH to see if could be a venue
- Worked with HH & CHIG to seek other venues
- Co-ordinating weekend on behalf of HHOC

#### OTHER

- Organised Plinth O in Trafalgar Square. Involved SE clubs. Arranged for general flyer for north part of the region to be produced.
- Worked with Welsh Harp Env centre to get a new map & expand their PC.
- Met with local private Orienteering activity provider to see how can work with HHOC.

#### ADMINISTRATION AND PROFESSIONAL DEVELOPMENT

- Met with new HE Dev officer & new Participation Manager to exchange information.
- RDO Meetings.

NB reduced hours in Jan 2010 to 6 per week as started as Events Manager in Dec 2009.

## APPENDIX E

### **Notes of SEOA club reps & others to discuss Olympics 2012 and how orienteering might link in with any initiatives.**

The 2012 Southern Champs weekend will now be in September on Epping – a new date as the City Of London want to stage a 'big ' event at this time of year & offered Epping to CHIG for this purpose.

London City Race will be run on the Saturday. Date not yet set due to lack of reply by Newham on the use of Debden Campsite for assembly & car parking. Now down to 1 of 2 weekends in Sept.

City of London Race is now advertising internationally for 2010 event. Will tie in with 2012 dates when set.

Briefly discussed the lack of courses for younger juniors at COL race.

LOK – no 2012 thoughts yet.

HAVOC 2012 Essex legacy team asked for an event in May 2010 (?) HAVOC have now got a date in July 2010 for an event at Hadleigh Park (Mountain biking venue). This is to encourage beginners to explore open spaces.

DFOK – Kent have a 2010 events plan and are planning summer events to connect with them. Have applied for a grant for new string course equipment with an Olympic theme.

Janet Biggs going to the Pro active North London meeting on Olympics on the 24<sup>th</sup> Feb.

SLOW – want a park series in the summer of 2010. A 10 race series on Tues and/or Thurs. Ollie O'brien is co-ordinating and planning of this is under way.

Inspire programme – can apply for funding but the application is quite involved. Summer series may attract this type of funding.

Mike H – came to see how British orienteering can be involved with turning the City of London Race into an annual 'premier' event.

Suggestions included a southern city race series and a northern with London as the final. There are lots of parks that can be used.

Adventure racer market was flagged but regarded by some as too small & narrow and that families was the market to aim for.

Details were given on the PARK Run – 9.00am each week, 5km, free run for all. 30 races in UK started in Bushey Park. 500 go each week. Suggested we leaflet park run participants for O events. It is run by 3 employees and has lots of sponsorship.

Green way routes – suggest we use the green way routes being set up to get spectators to cycle/walk into the Olympic park – for a trial challenge type event. Would get help with publicity as would bring them to public attention.

Other suggestions included:

Trail challenge weekend

London park race series, summer evening series

Every Sat score event

Need an umbrella 'London Club to run the park series.

Start in 2010 & 2011 to build up to 2012

Y & H urban league was cited as an example

Frolics – does it still do the job? Should it be reviewed?

Need a string course to attract younger age group

Have more than 1 series of park events

Urban events in clubs cities/towns in region with London as the 'final'

Active Games ideas use Victoria Park as a focus and run an event there every day for the 2 weeks to give spectators something to do whilst in between events.

Cliff hanger/maze ideas for Active Games suggested – see how much of the park is available.

Other ideas included medals & certificates & results were needed as a leader board during each hour. Trial the format in summer 2010 & build up to 2012.

5<sup>th</sup> June family sports day may be a good time for a trial of cliffhanger.

Trail O – parks are ideal but format hard to explain & no events afterwards.

Novelty events in unusual places eg. Plinth O

Need to find out what running clubs are planning for east London in 2012. Tim Pribul to ask Woodford Green.

Mike H explained that in reality at an Olympics –

The locals go away

30% go to watch their sport only

70% go for the Olympic experience

500,000 go in and out on a daily basis but TV (esp USA) will dominate the scheduling of events.

In afternoon may have 300,000 sports tourists with nothing to do for a couple of hours. Need to look at the programme for timings to see where the gaps are & not plan to do something all day every day.

For further work

Sources of funding

If a series of events who co-ordinates

RDO role – to co-ordinate ask for funding.

Take the London City race and develop the brand.

London Olympics 2012 is the bonus not the focus

If develop a brand ask Sport England for funding & London Boroughs

Resolve the north – south of river issues.

Target one market or at least separate them out and identify them and try not to mix all in one event – ‘does not always fit all sizes’.

Hold a London Parks series and get clubs to sign up to publicity & organising & venues

Ask clubs to hold an urban race.

Clubs to identify their own target market

Review Frolics

Pilot a maze in 2010 & share findings.

## APPENDIX F

### Notice for Association Committee members

#### Event officials and Event helpers

#### Event Safety & Welfare

#### Pilot of new unit

This is a newly revised unit for all Event Officials - organisers, planners and controllers as well as being of interest to any club member who helps at orienteering events.

#### What does the unit intend to do?

To provide Event Volunteers with an overview of safety and welfare issues that may arise as a result of staging an Orienteering event. To have knowledge of the British Orienteering procedures and policies that exist, practical measures which Event Volunteers can employ to minimise any risks and what to do in the event of an accident or incident occurring.

#### Learning Outcomes

1. Establish a safe environment for competitors, officials, spectators & members of the public.
2. Establish a working relationship with volunteers & event helpers & others.
3. Ensure compliance with the relevant rules & guidelines for the staging of orienteering events

#### Where will this be delivered?:

At a venue suitable for each Association, and can be run in conjunction with other sessions such as an update on the new rules.

#### When will they take place?:

On a Saturday to suit each Association

#### Who is invited?:

Any one considering or already booked to be an Event Official in 2010 and onwards. Any Club member can attend the course. This includes all existing grades of controller.

#### For more details contact:

Helen Errington, Events Manager: [Helen.errington@britishorienteering.org.uk](mailto:Helen.errington@britishorienteering.org.uk)

## **APPENDIX G**

British School Orienteering Championships 2010 Report on progress, Helen Errington  
8/3/2010

Saturday 20<sup>th</sup> Nov

### **World Schools Selection Races**

#### **Area permissions**

Whippendell Woods & Lees Wood Campsite

Permission for both areas has been obtained. Using the Scout camp for car park, download & training events for those accompanying the World Schools competitors – this will number about 200 in total.

Training event for remainder of competitors – TBA but will be offered at Simon Balle School, Hertford and a selection of PC courses will be put in final details to allow them to chose according to travel arrangements.

#### **Officials**

No organiser or planner has yet come forward. Philip Gristwood has provisionally agreed to control.

#### **Requirements of Selection race**

Start times 12.00 – 2.00pm or as much needed to accommodate entrants. Pre-entry by invitation only.

Only M/W 14 & M/W 16 - so 4 courses required of appropriate TD.

#### **Requirements of Training event at Whippendell**

This will be only for those travelling with World Schools competitors. It will only be in the Scout site and will therefore only be of white, yellow & orange type courses. Start times to be same as for World Schools.

#### **Training Event at Simon Balle school**

this will consist of similar course types and will be run by HH & schools leaders who are staffing the school for the accommodation. Times TBA.

#### **Over night accommodation**

Floor space is being offered at Simon Balle school. There will also be an O trader & food as well as Enquiries. It will have the status of Event centre and will be where schools can train, pick up their numbers & SI cards the day before the Sunday event.

Accommodation & food will be available to those who pre book it only.

**Sunday 21<sup>st</sup> November**

### **British Schools Championships**

#### **Area permissions**

Wormley Woods has been chosen for the Sunday event. Permissions have been obtained by Peter Cheetham of CHIG - all done by email.

Car park & toilets are at Paradise Wildlife Park, negotiations by Jennifer Taylor of CHIG.

### **Officials**

Planners Mike Edwards & Simon Errington

Controller John Collyer SOS

Organiser TBA

Entries Sec Mike Bennett – will be for Sat & Sunday

### **Requirements of event**

This event will be totally separate to the CHIG regional event apart from the Paradise Wildlife Park facilities and even then we will try to keep each event car parking on separate sides of the road etc. We will need separate SI & officials & equipment etc. The event requires 4 white courses 4 yellow, 3 orange, 3 light green and 2 green.

### **Issues**

- I am happy to act as co-ordinator for the weekend but we need a day organiser for the Sunday.
- We urgently need other clubs to volunteer to take on World schools selection races otherwise will have to say can't do this as HH do not have the capacity to take the whole lot on.
- Need to discuss with CHIG: cost sharing, Paradise Park facilities, budget, manpower for both events, SI equipment
- Publicity needed for schools & RDOs. Is there a possibility that some money may be made available from SEOA for this publicity?
- Sponsors for prizes & mementoes. This event is run on a shoestring as there is no adult entry fee and junior fees are kept to the lowest possible.
- Might SEOA or the NLSIC support this event and make it easier for the organisers by offering a discount on the SI equipment hire