

# **SOUTH EASTERN ORIENTEERING ASSOCIATION**

## **Minutes of the SEOA Committee Meeting on 8<sup>th</sup> September 2011 at 64 Spring Grove, Loughton, Essex**

### **1. PRESENT**

Simon Greenwood	SAX	SEOA Chairman
John Duffield	CHIG	SEOA Secretary/Treasurer
Keith Marsden	HH	SEOA Training Officer
Philip Gristwood	MV	SEOA Fixtures Officer
Mike Edwards	HH	
Andy Robinson	SLOW	
Jon Darley	GO	
Janet Biggs	HAVOC	
Ray Curtis	CHIG	
Scott Collier	British Orienteering	

### **Apologies for Absence**

Susan Marsden	HH	Andrew Evans	DFOK
Jennifer Taylor	CHIG	Neil Crickmore	SO
John Hardy	LOK	Sean Cronin	DFOK
Angela Darley	GO		

### **2. Minutes of Committee Meetings**

The minutes of the meeting held on 9<sup>th</sup> June 2011 were accepted as a true record.

### **3. Matters Arising**

The Chairman informed the meeting that Sean Cronin is still planning to have a Regional Development Conference in the autumn in order for clubs to decide on their development plans and consider the SEOA funding needs.

**Action; SC**

### **4. Major Events**

#### **BOC 2013**

It was reported that two reviews of the suggested area had taken place and that both had concluded that the area was not suitable for the British Championships. Consequently GO has stood down from the event.

An offer from SLOW for the use of Winterfold was accepted and it was pointed out that it was now of some urgency to confirm permission etc. It was assumed that the same date was available.

Andy Robinson reported that preliminary permission had been received but that a possible extension onto Blackheath may be vetoed because of ground nesting birds.

The next step was the confirmation of key personnel including the Event Coordinator.

**Action; AR**

The venue for the British Relays is yet to be agreed but there had been discussion regarding the use of either Holmbury Hill or Leith Hill. (It was noted that Holmbury Hill is scheduled to host the Middle distance race at the Jubilee weekend.)

**Action; AR**

### **Jubilee Weekend 2012 (2-5<sup>th</sup> June 2012)**

Permission had now been received for the sprint race to be held at Guildford University on 2<sup>nd</sup> June 2012.

All other actions appeared to be being addressed.

### **Ward Junior Home International (WJHI) – 2012**

A deposit has been paid, by SEOA, on the accommodation.  
All plans seem to be progressing.

### **Southern Championships (2012) (CHIG)**

It was felt important that the organisers should consider overseas entrants and to that end the web site should be made easy to use. Such things as clear directions using short words and help with public transport were important.

**Action; JT**

A site visit to the assembly area is planned for the near future.

### **Other**

The following events have been added to the list of South East Major Events;  
BNC 2014 – To be hosted by MV and subject to area approval  
CSC Final 2014 – SN have offered to host  
Southern Champs 2015 – Tenders to host this event are required by SEOA.

**Action; All clubs**

JK 2018.....

## **5. Officers reports**

### **5.1 Chairman**

The Chairman highlighted the up-coming British Orienteering club/region delegate conference (15<sup>th</sup> October in Sheffield)

John Duffield has volunteered to represent the Association and there is one further space available. Offers to the Chairman please.

**Action; All**

All clubs were urged to send one or two representatives.

If a club is not able to be represented, John Duffield indicated that he was willing to raise any points on their behalf.

**Action; All**

The Chairman informed the meeting that South Central has proposed an Interregional challenge to be held at the Southern Night Championships. This was generally agreed but raised questions regarding the scoring system. It was hoped to encourage many attendees.

## **5.2 Secretary**

The Secretary had provided a written report (See Appendix A)

He has also asked Neil Crickmore to supply Anne Power with an estimate of the likely number of medals required in a year for all South East Championships.

**Action; NC**

## **5.3o Treasurer**

The Treasurer had circulated a written report (Appendix B).

As mentioned earlier SEOA has made a loan of £400 to England Orienteering Council to cover the deposit on the accommodation for Junior Home International 2012.

The Treasurer reported that the only Levy amount outstanding was from a HAVOC event.

Feedback from clubs was generally in favour of a limited increase in the level of fees in 2012. It was therefore agreed to accept the £5 (families)/£3 (seniors)/£1 (juniors) annual fees as recommended by the Treasurer at June's committee meeting.

Proposed; John Duffield

Seconded; Simon Greenwood

This proposal was accepted nem con.

It was confirmed that the fee for Students was the same as for Juniors.

There was some discussion regarding clubs who did not charge new members in their first year (or part thereof). The Treasurer confirmed that he was happy for SEOA to align with that scheme where the club applied it.

As regards event Levy it was confirmed that SEOA will continue with its policy of charging a percentage of the British Orienteering levy whatever that may be.

## **5.4 SEOA Membership Secretary**

The Membership Secretary had supplied a written report (Appendix C)

It was noted that although the overall membership had stayed the same there had been a slight shift towards Local membership.

(PMN; There had been a small error in the club total figures shown on the membership report circulated prior to the meeting. This had been corrected in the report attached as Appendix C)

## **5.5 SEOA Competitions Officer**

No report had been received.

## **5.6 SEOA Junior Training Officer**

Keith Marsden reported that three SEOA juniors had attended Summer tours and had received the following grants;

Alistair Masson	- £165
Chris Young	- £185
Lucy Thraves	- £200 (maximum grant)

In addition the following had been selected to represent England in the forthcoming Home International in Northern Ireland and will each receive a grant of £45.

- Jonny Crickmore
- Chris Young
- Alistair Masson
- Lucy Thraves.

## **5.7 SEOA and BOF Fixtures**

It was reported that one SEOA level B event had not been initially accepted by British Orienteering as not all officials could be named by the specified date. British Orienteering had eventually relented on this but clubs were urged to get officials in place on time; a check is being made!

### **Action; All**

Since SEOA only has 8 Level B events the above guideline should be easily followed.

It was reported that Helen Errington is reviewing the events and is also reviewing the guidelines and has written to the Organisers and Controllers accordingly.

## **5.8 British Orienteering Rules Group**

No report was received.

## **5.9 British Orienteering Coaching Committee**

The Coaching Committee had been informed that the UKCC Level 1 and 2 awards had recently been successfully re-endorsed and that the Level 3 award would be submitted for endorsement in July.

A complete calendar of courses running through 2012 is due to be added to the web in the near future.

Two UKCC Level 1 courses, at Shorne Park and Leighton Buzzard, are scheduled for the end of September.

## **5.10 British Orienteering Junior Competitions Group.**

There was nothing to report.

## **5.11 British Orienteering Senior Competitions Group**

Andy Robinson reported that SCG had held a meeting on the previous Saturday and they felt that the Masters Cup had been successful. They had also nearly agreed a full schedule of events for 2012.

## **5.12 British Orienteering Elite Competitions Group**

No report was received.

### **5.13 British Orienteering International Committee**

Keith Marsden informed the meeting that no minutes had been posted since October 2010 and no meeting agendas received. Scott Collier had offered to investigate.

**Action; SC**

### **5.14 British Orienteering Development Committee**

A development plan had been circulated but there was concern that there had been no pre-warning and there had been no consultation before-hand.

## **6. Any other business**

The Treasurer requested that all expense claims for the year should be submitted by the next meeting.

## **7. Next Meetings**

8<sup>th</sup> December 2011 (Venue tbc)

8<sup>th</sup> March 2012

14<sup>th</sup> June 2012 (Including AGM)

## APPENDIX A

### Secretary's Report

1. Survey

Mike Hamilton sent a survey on our Whole Sport Plan. As requested, I forwarded it to club secretaries for onward transmission to club members.

2. Running Technique

I sent club secretaries details of Alexander technique running workshops. I have now attended one, and believe that it was beneficial.

3. Night Orienteering Lights

I received an email offering night orienteering lights, and forwarded it to club secretaries.

4. Medals

I have sent an email to all club secretaries clarifying how the system ought to work. It is up to clubs organising SEOA championships to ask Anne Power for medals on the basis that she will have to order them, so a few months' notice would be required. If she has enough in stock, that would be a bonus. However, I hope to be able to improve the system so that Anne can order an expected year's supply at the beginning of each year.

John Duffield  
SEOA Secretary

## APPENDIX B

### Treasurer's Report

#### 1. SEOA Bank Balances

End of Year	Balance	Expenditure	Multiple
2001	8,530		
2002	11,332	5,897	1.4
2003	12,803	6,664	1.7
2004	11,353	6,916	1.9
2005	10,723	7,213	1.6
2006	14,367	3,233	3.3
2007	14,283	4,149	3.5
2008	22,779	4,130	3.5
2009	19,207	5,655	4.0
2010		5,858	3.3

The above table shows our bank balance at the end of each year, and our expenditure in that year. The "Multiple" column shows how many years of expenditure at that year's rate that the previous year's balance would have funded. My aim is to get that figure to about one.

#### 2. Year to Date Accounts

##### INCOME & EXPENDITURE

##### INCOME

Subscriptions	60
Event levy	605

TOTAL INCOME	665
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##### EXPENDITURE

Juniors		
Grants	760	
Expenses	1,150	
		1,910
Equipment		96
English Orienteering Council		696
Courses & conferences		893
Officers expenses		5
Competitions		281
Misc/Trans		400

TOTAL EXPENDITURE		4,281
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Deficit for year		(3,616)
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3. Community Amateur Sports Club Application

Our original application failed to arrive. I have sent a replacement, but have heard nothing since.

4. Levies

The levy from HAVOC (6 March) remains overdue. I have had no reply of any sort to repeated emails to their Treasurer. Verbal requests to their Chairman have been acknowledged.

5. Ward Home International 2012

We are hosting the Ward Junior Home Internationals in 2012, and Surrey CC required a deposit of £400 to secure the event centre. As EOC apparently do not have funds available, I have paid the deposit, to be refunded in 2012 before October when the event takes place.

6. Subscriptions for 2012

I have had responses from three clubs. CHIG and SO are happy with the idea that we should increase the subscription rate in two stages. MV had a number of comments, mostly reasonable, which I attach below. However, their suggestion of a £2 fee is not practical; if we did this we would be repeating our discussions about the level of fee in a year's time, but with a much greater sense of financial urgency.

I would prefer that we restore our subscriptions to their pre-reduction levels of £9 family, £6 senior, and £2 junior – to put it in perspective, this is less than the entry fee for one League event. I am confident that if we chose this level of fees, they would remain unchanged until the next major review after JK2018. However, I would accept an interim increase to £5 family, £3 senior, and £1 junior. If the Committee votes for this option, it accepts the probability of further increases before 2018, with the eventual fee level possibly in excess of the £9/£6/£2 level that is my preferred option.

John Duffield  
SEOA Treasurer

## MV comments on suggested fee changes

- SEOA should avoid a “feast and famine” approach to membership and a regular membership fee at a low rate was preferred to periods of no membership fee
- The proposal would involve a very substantial increase at a time when the overall cost of orienteering was a concern and people were reviewing their financial commitments
- Any reintroduction of fees, especially at high rates, should be accompanied by much greater transparency about what SEOA does and the benefits it provides orienteers in the region
- There is merit in developing a positive approach to orienteering’s development in the region given the lack of support from BOF but concern about SEOA’s capacity to manage a development post role
- Introduction of a £2 fee would be considered appropriate alongside SEOA’s continuing income form a levy

## APPENDIX C

	CLUB	fam loc	FAMILY	sen loc	SENIOR	stu local	student	jum loc	JUNIOR	L	N	T	chnge
CHIG	0	4	13	9	10	0	0	3	0	16	23	39	-11.36%
no club	0	0	1	0	1	0	0	0	0	0	2	2	
DFOK	0	8	10	25	22	0	0	0	0	33	32	65	16.07%
GO	1	0	10	3	21	0	0	0	0	3	31	34	-8.11%
HAVOC	0	0	1	2	5	0	0	0	1	2	7	9	12.50%
HH	0	16	22	6	41	1	1	10	8	33	72	105	1.94%
LOK	0	0	10	8	32	0	1	0	0	8	43	51	-15.00%
MDDXO	0	0	1	1	6	0	0	0	0	1	7	8	14.29%
MV	0	3	11	2	29	0	0	1	1	6	41	47	-22.95%
SAX	0	11	17	10	42	0	0	5	0	26	59	85	-5.56%
SLOW	0	7	35	26	57	3	10	1	4	37	106	143	16.26%
SN	0	6	11	3	28	0	0	0	0	9	39	48	9.09%
SO	0	34	37	50	77	0	2	8	6	92	122	214	-0.47%
STAS	0	0	0	0	0	0	0	0	0	0	0	0	
BAOC	0	0	1	2	10	0	1	0	1	2	13	15	25.00%
ULOC	0	0	0	0	0	0	0	0	0	0	0	0	
RAFO	0	0	0	1	1	0	0	0	0	1	1	2	
IMPOC	0	0	0	0	0	0	0	0	0	0	0	0	
<b>total</b>	<b>1</b>	<b>89</b>	<b>180</b>	<b>148</b>	<b>382</b>	<b>4</b>	<b>15</b>	<b>28</b>	<b>21</b>	<b>269</b>	<b>598</b>	<b>867</b>	<b>0.70%</b>

<b>31/08/2010</b>	CLUB	fam loc	FAMILY	sen loc	SENIOR		jum loc	JUNIOR	L	N	T
CHIG	0	2	16	9	11		5	1	16	28	44
CROC	0	0	0	0	1		0	0	0	1	1
DFOK	1	5	10	14	26		0	0	19	37	56
GO	0	0	12	2	23		0	0	2	35	37
HAVOC	0	1	1	1	5		0	0	2	6	8
HH	0	9	23	9	39		13	10	31	72	103
LOK	0	1	12	9	34		0	4	10	50	60
MDDXO	0	0	1	0	6		0	0	0	7	7
MV	0	6	14	6	29		2	4	14	47	61
SAX	0	9	22	13	43		3	0	25	65	90
SLOW	0	9	33	16	54		5	6	30	93	123
SN	0	8	10	4	22		0	0	12	32	44
SO	0	29	39	49	81		9	8	87	128	215
STAS	0	0	0	0	0		0	0	0	0	0
BAOC	0	0	1	2	9		0	0	2	10	12
ULOC	0	0	0	0	0		0	0	0	0	0
RAFO	0	0	0	0	0		0	0	0	0	0
IMPOC	0	0	0	0	0		0	0	0	0	0
<b>total</b>	<b>1</b>	<b>79</b>	<b>194</b>	<b>134</b>	<b>383</b>		<b>37</b>	<b>33</b>	<b>250</b>	<b>611</b>	<b>861</b>