

SOUTH EASTERN ORIENTEERING ASSOCIATION

**Minutes of the SEOA Committee Meeting on Thursday 9th June 2011 at
43 Brewery Road, Woking, Surrey**

1. PRESENT

Simon Greenwood	SAX	SEOA Chairman
John Duffield	CHIG	SEOA Secretary/Treasurer
Neil Crickmore	SO	SEOA Competitions Officer
Keith Marsden	HH	SEOA Training Officer
Philip Gristwood	MV	SEOA Fixtures Officer
Mike Edwards	HH	
Andy Robinson	SLOW	
John Hardy	LOK	
Jon Darley	GO	
Jennifer Taylor	CHIG	
Scott Collier	British Orienteering	
Ed Nicholas	British Orienteering	

Apologies for Absence

Susan Marsden	HH	Andrew Evans	DFOK
Christine Robinson	SLOW	Janet Biggs	HAVOC
Sean Cronin	DFOK	Don McKerrow	SLOW
Angela Darley	GO		

2. Minutes of Committee Meetings

The minutes of the meeting held on 10th March 2011 were accepted as a true record.

3. Matters Arising

The Chairman reported that he had actioned the point under 5.2 of the previous minutes regarding a possible SEOA representative on British Orienteering Development Committee.

The Treasurer reported that he had received membership fees from HAVOC and SN (refer item 5.3 from previous minutes)

It was reported that SEOA are scheduled to host the Southern Championships in 2015 and that this committee expects to receive bids from clubs in autumn 2012.

4. Appointment of Regional Representatives to British Orienteering Committees and Groups.

The following were proposed as SEOA representatives on British Orienteering Committees and Groups.

- British Orienteering Fixtures Committee representative (Philip Gristwood)
- British Orienteering Coaching Committee representative (Don McKerrow)
- British Orienteering Rules Group representative (Neil Crickmore)
- British Orienteering Development Committee (Sean Cronin)
- British Orienteering Junior Competitions Group (Angela Darley)
- British Orienteering Senior Competitions Group (Andy Robinson)

British Orienteering Elite Competitions Group (Neil Crickmore)

British Orienteering Intl Committee (Keith Marsden)

Proposed en masse; Simon Greenwood

Seconded en masse; John Duffield

This was accepted nem con.

It was pointed out that SEOA, if it wished to, could have a representative on Map Group.

5. Major Events

Jubilee Weekend 2012 (2-5th June 2012)

Permission had now been received for the sprint race to be held at Guildford University on 2nd June 2012.

It was announced that prizes will be awarded on cumulative results of the first three days.

Ward Junior Home International (WJHI) – 2012

The areas and all the officials for the event had now been confirmed.

The accommodation had been agreed but no price has been confirmed.

Action; PG/Keith Masson

Southern Championships (2012) (CHIG)

The next meeting will take place in 2-3 weeks time. Tom Edelsten is confirmed as mapper. HH, LOK and HAVOC have all been approached to help on the day.

BOC 2013

It was confirmed that Linda Pakuls is the designated weekend Coordinator.

However a planner is required for the Relay.

Action; All

Concern was expressed that the area is not big enough to support the British Championships Individual race.

We now await the appointment of the Controller by Major Events Group.

There are still a number of questions outstanding;

- can the OOB area be run through
- how much of a restriction does the resident Gun Club pose
- can the individual and relays work together

The British Orienteering Events manager, David Peel has been contacted to assist.

The next meeting with the Gun Club is scheduled for w/b 13th June.

A contract between SEOA and British Orienteering will need to be signed in the near future therefore all outstanding questions need to be resolved quickly.

Action; Linda Pakuls/JD

Other

The following events are to be added to the list of South East Major Events;

BNC 2014 – To be hosted by MV and subject to area approval
CSC Final 2014 – SN have offered to host
JK 2018.....

6. Officers reports

6.1 Chairman

The Chairman had nothing further to add to his AGM report (qv)

6.2 Secretary

The Secretary had provided a written report (See Appendix A)

He reported that Anne Power, having taken over the job of supplying medals to South East Championships, needed to liaise with Christine Robinson regarding the suppliers of the medals.

Action; JDu

He also suggested that this information be added to the South East Competition guidelines.

Action; NC

6.3 Treasurer

The Treasurer had circulated a written report (Appendix B).

He reported that he expected British Orienteering to bring forward new proposals for levy and membership fees in the autumn.

There was a general discussion regarding the need to increase SEOA individual fees in 2012 in order to maintain an adequate reserve until the next major tranche of income from JK 2018.

It was agreed that there was a possible need to employ a Development officer in which case we would need to raise an additional approximately £5000. It was suggested that British Orienteering would look on applications to support development projects favourably but not the employment of a Development officer.

The Treasurer indicated that widening the scope of leviable events would be unlikely to raise sufficient funds.

(Note; Leviable events in 2011/12 will be all Level 'B' events and any Level 'C' SE League events. See 6.7 below)

It was agreed that the likely increase for 2012 would be at least £5/£3/£1 as suggested in the Treasurer's report and that this will be confirmed in September.

6.4 SEOA Membership Secretary

The Membership Secretary had nothing further to add to her AGM Report (qv).

6.5 SEOA Competitions Officer

NC felt that he needed to be more proactive in informing Clubs about the SEOA Competitions document.

Action; NC

6.6 SEOA Junior Training Officer

He reported that the following had been selected for representative honours and to attend summer tours;

Rebecca Harding and Jonny Crickmore to represent GB at JWOC.

Rebecca Harding and Jonny Crickmore to attend the training tour to Slovenia.

Alistair Masson to attend the training tour to Lagganlia.

Lucy Thraves and Chris Young to attend the training tour to Stockholm.

It was noted that the tour to Lagganlia is organised by the Regional Coordinators and that to Stockholm by Nick Barrable and is to be based at OK Ravinen.

It was confirmed that the following grants had recently been made;

Becky and Chris Young £42.50 for selection for the England Interland team.

Rebecca Harding and Jonny Crickmore £62.50 for JWOC and £175 for Slovenia

Becky Young £200 for World Schools Champs in Italy.

6.7 SEOA and BOF Fixtures

It was reported that no British Orienteering Region had volunteered to host the Harvesters Relay in 2012 or 2013.

South East League; For the 2011/12 season there are 8 events planned including the HH Level C event.

It was confirmed that to satisfy the needs of the South East League (and SE Gallopen) the prescribed courses (Black to White) must be offered.

It was agreed that all South East League events (both Level B and Level C) would be leviabile events.

It was envisaged that season 2012/13 would have sufficient events and would include the Southern Championships (CHIG).

It was reported that changes in the personnel at Ashdown Forest may make it easier to get permission to hold events there.

6.8 British Orienteering Rules Group

A general update to the rules had been discussed at the recent meeting.

6.9 British Orienteering Coaching Committee

The next meeting of Coaching Committee is scheduled for 11th June when the main points for discussion will be progress on the implementation of the Continuing Personal Development (CPD)

programme and the development of an operational plan prior to the next Whole Sport Plan due in 2012.

6.10 British Orienteering Junior Competitions Group.

There was nothing to report.

6.11 British Orienteering Senior Competitions Group

Andy Robinson reported that SCG felt that the Masters Cup was 'going well' and that a good programme of events had been identified for next year.

6.12 British Orienteering Elite Competitions Group

A meeting was planned for next week.

6.13 British Orienteering International Committee

No details had been received for a while and no minutes had been posted since October 2010.

6.14 British Orienteering Development Committee

A meeting had been held last weekend but no report had been received.

7. British Orienteering – Governance Review

There was a general discussion on the up-coming British Orienteering Governance Review.

Scott refuted suggestions that Committee chairs and members, although appointed by the Board, would be merely those who agreed with the Board and he suggested that this would not be in the interests of either the Board or British Orienteering.

He explained that the Board currently had concerns regarding who 'owns' decisions. Decision making is currently unclear and this is leading to a lack of direction from the Board. For progress to be made this needs to be clarified.

The appointments process also needs to be clarified.

Initially the review will look at the role of Events Committee followed by a review of the Groups who report into Events Committee.

The remaining committees, Coaching, Development and International, will then be reviewed in 2012.

Clubs, Associations and individuals were all encouraged to provide feed back into the review.

8. SEOA Development

Ed Nicholas began with a recap of how the current British Orienteering structure came into being. He explained that currently focus is principally based on Community Orienteering. He felt that there is also a need to develop University Orienteering clubs with, for example, the setting up of POC's on campuses. University members should also be encouraged to join local clubs.

It was agreed that Community Orienteering in its current form does not easily lend itself to the South East with its high proportion of commuters and that ideas such as 'easy orienteering' (Trail events) are attracting more interest.

British Orienteering intends to circulate proposals for further programmes.

In the meantime suggestions and questions from South East clubs should be directed to Richard Barrett who is the Participation Manager for the South East clubs (with the exception of HH).

Richard's other responsibility is to assist clubs with their renewal of Clubmark.

Sean Cronin has suggested that a SE Development meeting be held in the autumn to determine what assistance clubs require.

Action; SC

The Chairman made it clear that he expected progress reports to be received from Richard Barrett in order for this committee to understand the progress on Participation and Development in the South East.

Action; SG/Richard Barrett

9. Any other business

There was no other business.

10. Next Meetings

8th September 2011 (at Loughton)

8th December 2011

8th March 2011

APPENDIX A

Secretary's Report

1) Printing Maps on Demand

BOK solve the problem of more competitors than pre-printed maps at events by copying them at the event centre when necessary. I have circulated more details to club secretaries, so they can consider whether to adopt this approach.

2) SE Medals

Anne Power (LOK) has taken over responsibility for medals for SE Competitions. Anne will buy them centrally, and supply Organisers on request.

John Duffield
SEOA Secretary

APPENDIX B

Treasurer's Report

1. BOF Levy

At present, the BOF levy is £2.15 per competitor after the first sixty-five, then £3.55 per competitor after the first 210. SLOW have been promoting street orienteering for a number of years, with typically fewer than seventy competitors at each event, so the levy was not a significant factor; the entry fee is £1 for BOF members and £2 otherwise. However, ninety runners turned up at the Clerkenwell event, so of the total income of about £100, over half went on the levy, and had another thirty or so turned up, the levy payment would have exceeded the event income. This is obviously a situation that cannot be risked again, and SLOW intend to increase entry fees in the future. The problem would be avoided if the BOF levy was capped at (say) 30% of the event income. This would have negligible effect on BOF income, but would make a big difference to clubs putting on small events, something that ought to be encouraged.

In fact, the levy is quite close to 30% of event income in nearly all circumstances - where there are several hundred competitors, and the higher levy rate starts, the entry fee tends to be about £10. This suggests to me that the system of different levels of fee according to number of participants, plus how we calculate how many junior entrants are equal to a senior entrant, is unnecessarily complicated, and the BOF levy should be set at 30% of event income.

Your views are invited.

2. Community Amateur Sports Club

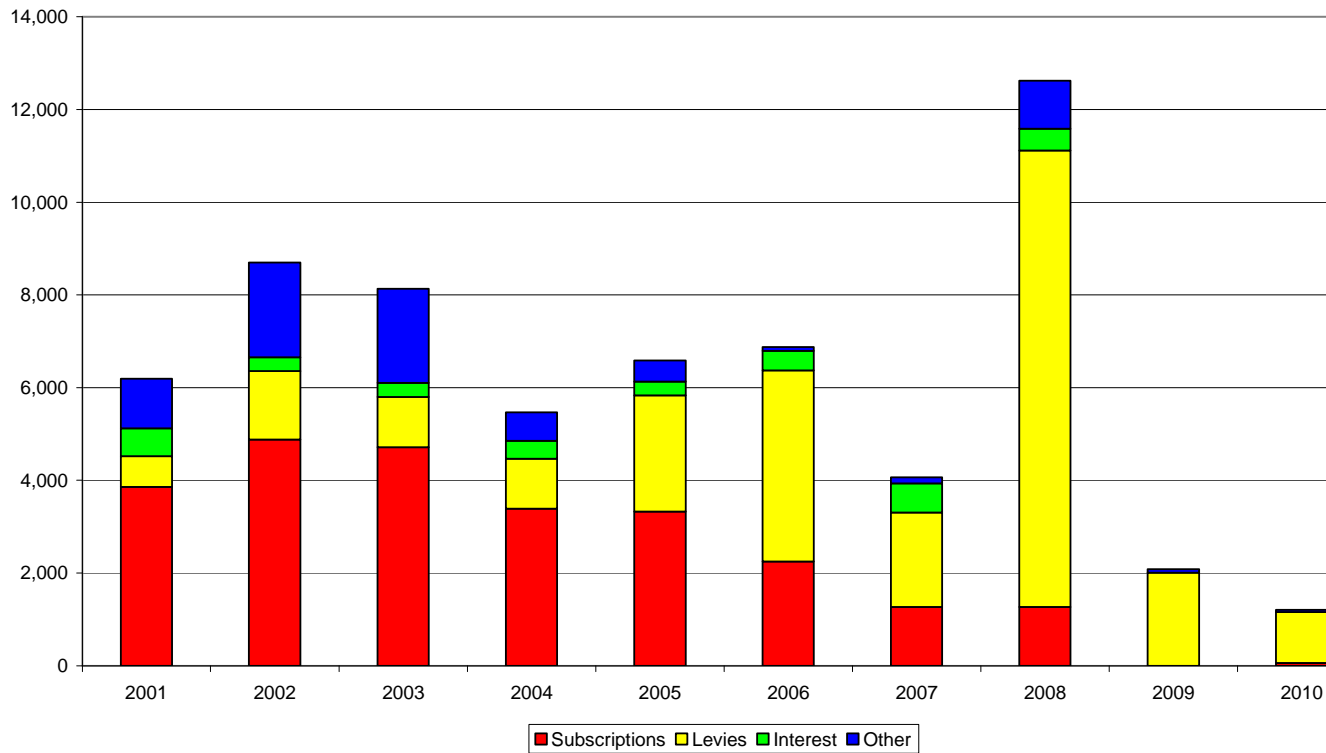
I have sent off the necessary paperwork, and am awaiting a reply.

3. Levies

The levies from GO (27 February) and HAVOC (6 March) are overdue.

4. Income Trend

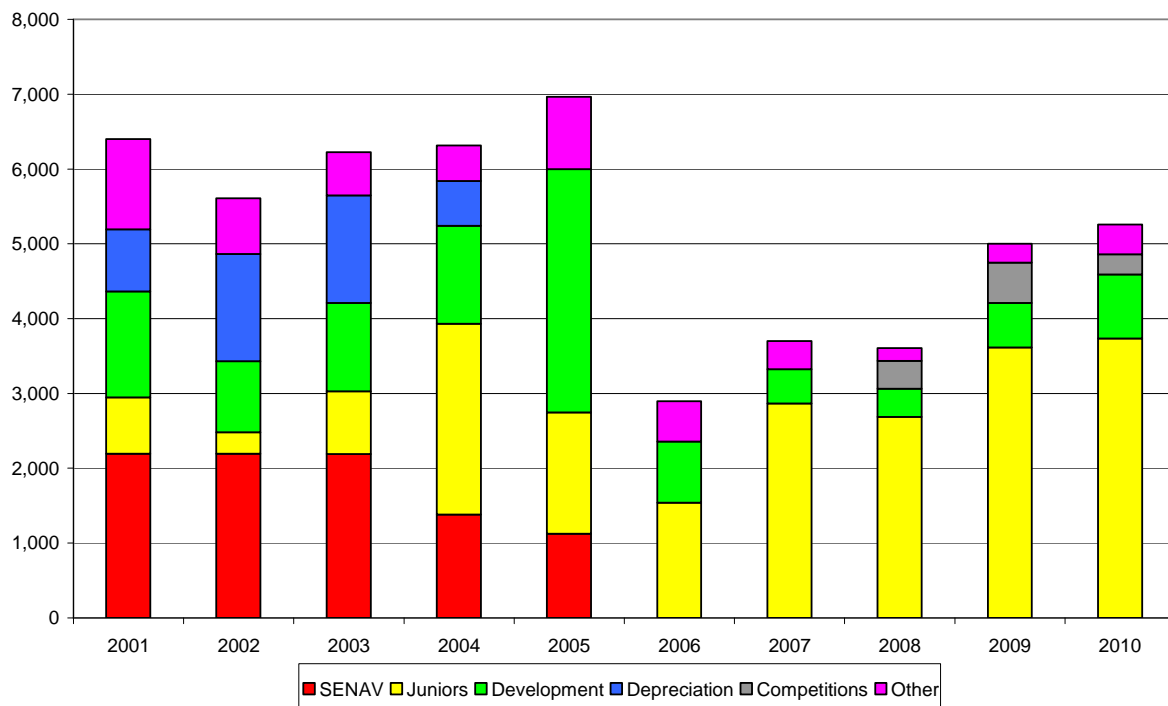
SEOA Income



The above table shows how our income has changed over the decade. The majority of our income used to come from member subscriptions, but we adopted a policy of reducing them eventually to zero, and financed SEOA by running down our cash balance. Levy income has steadily increased, and investment income has disappeared. (The large “Other” income in the early years resulted from a grant received in 2001 to buy electronic equipment. It was amortised over the years to match the depreciation of the value of the equipment.)

5. Expenditure Trend

SEOA Expenditure



SENAV used to be a major item of expenditure. Development was high in the early part of the decade, as we financed a Development Officer, whereas in recent years, it covered grants for courses. The bulk of our expenditure now is on Juniors; approximately half is spent on running courses for juniors, and the other half on grants to competitors at representative events.

6. Future Income

We should aim to ensure that we have a cash balance at the beginning of each year approximately equal to a year's expenditure; in practice, this means £6,000. We next have a JK in 2018, so we need to consider our sources of income if we are to ensure that we have that minimum at the end of 2017. It is quite clear that we need to reinstate member subscriptions from 2012 to achieve this, assuming that our expenditure remains more-or-less unchanged.

Our first option would be to restore subscription levels to those paid in the early part of the decade - £9 family, £6 senior, and £2 junior. This should produce about £4,000 extra income each year, and I would expect that we could maintain that level of subscription until 2018. However, if the Committee feels this to be too big an increase at one go, I would be prepared to accept £5/£3/£1 for 2012 as an interim step, on the understanding that I repeat this exercise every year, and we expect modest increases in subscription every year.

I have attempted to find the fee levels of other regions, but without much success. Some regions charge nothing, but I believe that is because they charge a capitation fee to clubs, which is then incorporated in the fees charged by clubs to members. I believe that the proposed level of fees is broadly in line with that charged by other regions.

The alternative would be to increase the rate of levy, or the scope of the levy. If we were to levy all SE events at 25%, we would only get about half the extra income required. Apart from being insufficient, it would be awkward to collect and there would also, in my opinion, be too great a difference between the income from competitors and the income from members.

John Duffield
SEOA Treasurer